



# News, Notes, & Reminders

Your source for information about the ProgressBook Suite, EMIS, IEP Anywhere, and Infohio

March 17, 2016

## What's New?

For starters, this newsletter is new. Our intent is to start publishing these on a periodic basis and distribute to HCC's Student Services and Library Services user groups. We'll include a variety of content including upcoming training opportunities, tips and tricks, and general information related to our software offerings.

You may have also noticed that we're going through somewhat of a re-branding process. "HCCA" is now "HCC" (see new logo below) and our website will be



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getting a major facelift in the near future.

We hope you find this form of communication valuable and the content useful. Suggestions and feedback are always welcome as it's our goal to increase your efficiency without the worries.

## Did You Know?

If you have a Cherwell account with HCC, you don't have to log into Cherwell to create a ticket. You can simply send an email to either [studentsupport@mail.hccanet.org](mailto:studentsupport@mail.hccanet.org) for Student Services related requests or send an email to [infohiosupport@mail.hccanet.org](mailto:infohiosupport@mail.hccanet.org) for requests related to Library Services. You can also log comments on tickets by responding to the email notifications you get for Cherwell tickets.

HCC also has open lab sessions every Wednesday at our Mount Healthy location and every Thursday in the upstairs computer lab at Clermont County ESC in Batavia. Whether you need help with a specific thing, need

assistance with a variety of tasks, or if you just need a quiet place to work, we'd love to have you! If you plan on attending any of our open lab sessions, please be sure to let us know in advance so that we can arrange to have the appropriate staff available.

## What is DataMap?

You've likely heard us speak of DataMap in recent months. DataMap is a student analytics tool that collects, aggregates, and displays trending historical assessment result data for state, district, and third party assessments. A number of HCC districts are already using DataMap (i.e. Milford and Madeira) and we have several districts piloting the application this spring including Batavia, Deer Park, Three Rivers, and Southwest. Feedback has been very positive.

If you're interested in learning more about how DataMap can help you manage and analyze



assessments, create interventions, and create Student Learning Objectives (SLOs), please email [david@mail.hccanet.org](mailto:david@mail.hccanet.org) for additional details.

**Upcoming Dates**

- March 24<sup>th</sup>** – EMIS Calendar Training (CCESC)
- March 24<sup>th</sup>** – Spring ELA Collection Expires
- March 25<sup>th</sup>** - Federal Child Count Data Cutoff
- April 1<sup>st</sup>** – First Staff and Course Collection Expires
- April 6<sup>th</sup>** – OTELA Assessment Collection Expires
- April 12<sup>th</sup>** – Prescheduling & Batch Sched Training
- April 15<sup>th</sup>** – HCC Librarian User Group Meeting (MHS)
- April 18/19<sup>th</sup>** – ProgressBook Suite Retreat
- July 1<sup>st</sup>** – Due date for changes to Report Cards

## Report Card Changes Due

If your district or building plans to make any changes to your report cards in GradeBook or StudentInformation for next school year, those changes must be submitted to HCC by July 1<sup>st</sup>, 2016. Please pass this information along to the folks in your district who are responsible for this. If you have questions, please let us know via Cherwell.

## New in StudentInformation

With the 15.2.8 release, you now have the ability enter Performance Level values and enter a value of \*\*\*\*\* in the Building field for End of Course Exams. These options were not previously available to districts.

Also, there's a new area on the FN-Attributes tab that indicates the most recent value for the Third Grade Reading Promotion Status (Yes/No) as recorded on the Next Generation Assessments Grades 3-8 screen.

The screenshot shows a form titled "Third Grade Reading Guarantee". It contains three dropdown menus for diagnostic result codes: "Math Diagnostic Result Code" (set to "NO - Assessed, Not On Track"), "Reading Diagnostic Result Code" (set to "AO - Assessed, On Track"), and "Writing Diagnostic Result Code" (set to "AO - Assessed, On Track"). Below these is a highlighted section for "Latest Third Grade Reading Promotion Status" with the value "Yes - Student meets reading promotion score" and a checked "Report To EMIS" checkbox. At the bottom, there is an unchecked checkbox for "Exclude FN Records from Fall Initialization Updates".

## EMIS News and Notes

Reporting windows for FY15 OTELA Assessments and FY15 Spring Early Learning Assessments opened last week. Both are set to close relatively quickly so please be sure to submit as needed. Also, don't forget to continue submitting data for the other manifests as needed. We find that districts sometimes overlook the Student Cross Reference (SCR) manifest because of all the other things going on.

College Credit Plus (CCP) is coming "soon" to ODDEX. CCP verification will be done through the educating district and the expectation will be that you validate three things: (1) Is this our student? (2) Are the credit hours correct and (3) Are they taking a course at that college? Match scores will be provided within the application to indicate how close a district's data matches that of the higher education entity.

## Library News

HCC's Librarian User Group Meeting will take place on Friday, April 15<sup>th</sup> from 11:30 a.m. – 2:30 p.m. at Milford High School. It is critical that all librarians attend, as training will be provided for the libraries that recently launched ISearch Local. In addition, required ISearch Local configuration planning will take place for the libraries that will launch ISearch Local soon.

To learn more about implementing ISearch Local at your INFOhio automated school library, visit the [ISearch Local Toolkit](#) or feel free to reach out to Tracy Varner at ([tracy@hccanet.org](mailto:tracy@hccanet.org)).

## Roster Verification

Roster Verification is the process that facilitates validation of which teacher teaches what subject to which students in support of the value-added student growth measures. Roster Verification directly involves educators in the process that assigns instructional responsibility for the students they teach.

Subjects Included:

- Grades 4, 5, 6, 7 and 8 Math and English Language Arts
- Grades 5 and 8 Science;
- Grade 6 Social Studies;
- Algebra I for high school credit;
- American History for high school credit;
- Biology for high school credit;
- English I & II for high school credit;
- Geometry for high school credit; and
- Integrated Math I & II for high school credit.

School set-up will be taking place from April 11<sup>th</sup> – 26<sup>th</sup>. Teacher linkage will occur between April 27<sup>th</sup> and May 17<sup>th</sup> to be followed by the Principal Approval process that will run from May 18<sup>th</sup> to June 3<sup>rd</sup>.

## Meet the Team

Many of you have probably had the pleasure of working with Deb Kaehr over the years. Deb has been with HCC for over fourteen years now and is a valued member of the Student Services Team.

While she loves assisting district users with their ProgressBook questions, being a grandmother or “nonna” is the very best part of her day. She has four beautiful grandchildren (3 boys, 1 girl) whom she takes every opportunity to spoil. Deb currently lives in Madeira in a house that she and her husband have been renovating for five years.



## ProgressBook Suite Retreat

Join ProgressBook, the Management Council of the Ohio Education Computer Network (MCOECN), and ITCs for a two-day conference at the Hilton Columbus at Easton on April 18<sup>th</sup> and 19<sup>th</sup>. Attendees will learn the latest tips, techniques and practices for using ProgressBook and other solutions to boost productivity and enhance the student learning experience.

This year’s expanded conference features more than 25 concurrent sessions covering a wide range of topics to meet the needs of technology users throughout your district. Presenters include ProgressBook team members, ITC staff, district users, and other subject-matter experts.

For additional cost, registration and agenda information checkout the [Software Answers Retreat Page](#).

