

ODE Licensure Lookup

When an employee is hired, no matter what position they're hired into, you MUST search for them on ODE's website to verify whether or not they have an ODE license number. Often, they don't remember that they've ever been issued a number and are now being hired into a job that doesn't require a license. Regardless of their position in the district, if they possess an ODE license number, it MUST be entered as their state assigned ID on the BIOSCN.

Look up is simple! Visit

<https://coreprodint.ode.state.oh.us/core2.3/ode.core.EducatorProfile.UI/EducatorSearch.aspx>

Search by using the first and last name of the employee. Always search for maiden name, as well.

Find Educator
State ID:
First Name: Last Name:
Date of Birth: (mm/dd/yyyy): Credential Number:

Results Page Size: 10 ▾

| State ID | Last Name | First Name | Middle Name | D.O.B. | Select |
|-----------|-----------|------------|-------------|------------|-------------------------------------|
| WV1005249 | JONES | JO | F | 1/17/1946 | <input checked="" type="checkbox"/> |
| OS1009252 | JONES | JO | M | 2/3/1950 | <input checked="" type="checkbox"/> |
| YU1004978 | Jones | Jo | | 10/5/1968 | <input checked="" type="checkbox"/> |
| OH1110170 | JONES | JO | A | 11/20/1943 | <input checked="" type="checkbox"/> |
| OH1249737 | JONES | JO | A | 10/27/1952 | <input checked="" type="checkbox"/> |
| BG1032721 | JONES | JO | E | 3/22/1955 | <input checked="" type="checkbox"/> |

If you find your employee, enter the state ID on the BIOSCN. By clicking the red checkmark on the left, you can view the employee's credentials. **Note: This is how most invalid licenses are discovered.**